



Universiteit
Leiden
Academy of Creative
and Performing Arts

Manual

Practicum Musicae 2020/2021

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Preface

Welcome at Practicum Musicae! In this manual you'll find loads of information about PM. We are very happy to welcome you via the Academy of Creative and Performing Arts (ACPA) at the Royal Conservatoire and we hope you will learn a lot, make many musical contacts and have a lot of fun in the next three years.

With this document we will introduce you to your education as smoothly as possible. Have fun reading it!

1) PM

Schedule

The PM study consists of a theoretical and a practical part. Ensemble playing/singing is included in the practical part.

Theory lessons

There are 36 EMT (Basic Music Theory) lessons of 75 minutes per academic year. In August or September, you will receive a form with which you can register for a class. You may choose the lesson that fits your Leiden timetable best. Always let the coordinator know if you want to change classes. See for more information about EMT, under '3) Theory'.

Practical lessons

50 minutes of private lessons per week. This lesson has to be arranged with your teacher. It is also the intention that you take steps yourself to get in contact with your teacher and that you do this as soon as possible.

The contact information of your teacher can be found in your schedule in ASIMUT (the schedule and reservation program of the KC) and in your KonCon-mail.

The entire academic year includes 34 of these practical lessons and 1 exam.

Ensemble playing

We find it important that you learn to play together with others. You will notice that many of your PM-colleagues have already formed ensembles or duos, we at PM are very proud of this. In the departments Classical, Singing and Jazz Singing, the musicians receive Coach Pianist lessons, as part of the main subject. The classical pianists receive Duo Class lessons, in which they learn the tricks of accompaniment.

- Singers and classical instrumentalists are entitled to a lesson of 12.5 minutes from a piano coach/duo-class coach per week.
- Jazz instrumentalists will receive 12,5 minutes of combo lesson each week. You'll get more information about this soon.



You have to make your own arrangements for this lesson as well! Via the KonCon-mail you will receive the contact details of your teacher and piano coach. Also take the initiative to make an appointment here a.s.a.p.

The aim of Practicum Musicae

PM is here for you! Practicum Musicae is a program which offers to broaden and intensify the musical talent of academic students. The final level of the PM-program is the level of the entrance exams of the bachelor program of the conservatory.

In the PM2 exam, the student is assessed whether it is feasible to take the PM3 exam the following year.

You can reach a higher level than the final level mentioned above. This depends on your talent, the number of hours you put in your PM study and also on the effectiveness of those hours.

Together with your teacher and your fellow students, you can make more of your PM-time than is strictly necessary to achieve your EC (think of ensemble playing, or forming a duo). You can take full advantage of the top teacher assigned to you and the inspiring and facilitating environment offered to you at the KC.

ECTS for PM

We can depict the structure of the ECTS for PM as follows:

PM 1 (practical lesson) 7 ECTS + theory (EMT) 3 ECTS =10 ECTS per academic year

PM 2 (practical lesson) 7 ECTS + theory (EMT) 3 ECTS=10 ECTS per academic year

PM 3 (practical lesson) 10 ECTS=10 ECTS per academic year

Total: 30 ECTS

Calculation of ECTS

In the calculation of the ECTS for PM, the following numbers are used as a minimum:

Min. 1 hour of study per day, 5 days a week. Total: $1 \cdot 5 \cdot 36 = 180$ hours per year.

Add to this 1 hour lesson per week * 36 weeks = 36 hours per year.

$180 \text{ hours} + 36 \text{ hours} = 216 \text{ hours per year total. } 216 \text{ hours} / 28 \text{ hours} = \text{a small } 8 \text{ ECTS.}$

To this we add the ECTS for following the EMT-lessons.

Your credits will be copied to Usis at the end of the year. You don't have to undertake action for that.



Practicum Musicae and the Bachelor KC

In some cases, it is possible to move on to the KC bachelor after successfully completing a PM program. Although, this is not the aim of the course

Erasmus/ Internships

It is no problem to combine an exchange, or internship with PM, but we do expect you to maintain your playing level. In this case your PM-study will be paused for half a year. After your Erasmus or internship, you will continue with PM and take your exam at the regular moments.

It is very important to **communicate clearly in advance** to your main **subject teacher** and to the **PM-coordinator** that you will take six months off.

If you want to interrupt your PM study for a whole year, that is also possible. We will then stop your PM for a year. In that case, you will have to take a small entrance test with your old teacher, to see if you have maintained your level and then continue where you left off.

Concerts and drinks

PM organizes yearly two big concerts and several drinks for her students. We do this so that you will have the opportunity to build an extensive network and gain a lot of experience and also to get feedback on how we can make the program even better.

You can find the dates and the registration form for these concerts in the PM Teams-environment Attention! Corona can change things.

What if you graduate in Leiden before finishing PM?

If at the end of your PM2 year, you complete your Bachelor or Master studies in Leiden, you can choose to complete your PM3 year through contract education. You then pay an amount of money to the University and in exchange you can continue with PM. For the academic year 20/21 this amounts to €128,- per EC. So this is €1280,- for a year of PM3. It is also possible to postpone the completion of your thesis. In some cases, it is possible to advance your final PM exam. You can decide for yourself what is the best option for you.

Please contact the PM coordinator for all options.

If you graduate at Leiden University after PM1, unfortunately it is not possible to continue with contract education; you will then have to quit PM.



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2) The Royal Conservatoire (KC)

All departments at the KC are led by a head of department, and a coordinator, who are responsible for classifying tutors and guiding students in their study process. It is important for you to know who your department head/coordinator is. Don't hesitate to approach him/her with your questions!

These are the heads of the departments:

- Coordinator Classical: Else van Ommen (e.vanOmmen@koncon.nl)
- Head Vocal: Monica Damen (m.damen@koncon.nl)
- Head Jazz (incl. Jazz vocal): Susanne Abbuehl (S.Abbuehl@koncon.nl)
- Head Early Music: Teunis van der Zwart (T.vanderzwart@koncon.nl)
- Head Music Theory: Suzanne Konings (s.konings@koncon.nl)
- Head Composition: Martijn Padding (m.padding@koncon.nl)
- Coordinator Practicum Musicae: Caroline Cartens (PM@koncon.nl)

KC student-administration

For all questions concerning administrative matters you can contact the Education Service Centre on the 1st floor of the KC. You can also mail: studentadministration@koncon.nl.

KC projects

If you want to participate in (orchestral/big-band) projects within the conservatory, don't hesitate to contact the project coordinators, or drop by their production office:

If you would like to participate in KC projects, contact these people:

- Classical department: Fabienne Kramer (f.kramer@koncon.nl)
- Jazz department: Jelle van der Meulen (j.vandermeulen@koncon.nl)
- Early Music department: Brigitte Rebel (b.rebel@koncon.nl)
- Composition Department: Erika Bordon (e.bordon@koncon.nl)

Main subject students have priority in the classification.

KC student pass

With your student card you can use these facilities of the KC:

- Study rooms
- Library
- Access to KC concerts & sprint tickets

You can find your student card at the student administration.



3) Theory

Following theory is mandatory in the PM program. In principle you follow the course Elementary Music Theory (EMT1&2). There is no exemption for theory. If your level is too advanced for the EMT lessons, you may choose an ACPA-elective.

It is also possible to take ACPA-electives in addition to your PM program. These can be found in the study guide Leiden under the heading electives>music, visual arts and design <https://studiegids.leidenuniv.nl/studies/show/4991/academie-der-kunsten>.

PM3 students who have not yet followed a theory class should catch up in the last year. If you haven't followed a theory subject, you can't get a certificate. So, make sure to contact the PM-coordinator in time, if taking theory lessons cannot be combined with Leiden University.

3) ASIMUT & other important details

The Asimut booking system has been in operation since 2015. Here you can not only find your schedule, but also book study rooms. Log in with your KonCon account via intranet: <http://intranet.koncon.nl/news/pages/asimut.aspx>.

- Pm students receive a study quota of 1.5 hours per 48 hours. So you can reserve a space every 48 hours. It is possible to schedule a second one directly after your first practice session within these 48 hours. Tip: put the link: koncon.asimut.net in the bookmarks of your phone. Via "studydepartment" you can see if there is a space available (the white boxes) at any time of the day and book it quickly. There is often something free.
- Everyone gets a KonCon account. With your KC login you can access the intranet and read your KonCon mail. Open this mail regularly, or have your mail forwarded, all official information of the Conservatoire will only be sent to this address!
- Via the KonCon-email you will receive the contact details of your teacher and piano coach (coach pianist). Take the initiative to make an appointment!
- If something is wrong with your login details send an email to: ict@hdk.denhaag.nl.
- Have you moved? Remember to change your address in Osiris.



5) Concerts and services in the Lokhorstkerk

Since eight years there is a collaboration between Practicum Musicae and the Lokhorstkerk in Leiden. PM'ers contribute to a number of services and every last Thursday of the month we give a concert in the church. These concerts are free of charge!

Registration for all PM-concerts is done via PM Teams.

The concerts are not paid for, but an unique opportunity to perform for a warm audience.

6) Examinations and exams

Transition exams and final exams usually take place in the month of May (sometimes June). Take this into account in your annual planning, as it is possible that you will have your exam in the first week of May. The planning department of the KC gives you, if you have a very good reason to be unavailable, a second possibility. An exam at the UL is a good reason, being sick is a good reason, other *force majeure* is also a good reason. A tour with your student orchestra is not a good reason. A tour with your student orchestra a week before your exam, is not a good reason either. Board work for your student association: not a good reason. Skiing with friends? Not a good reason. Your ensemble is not available for practice in the week before your exam? Not a good reason.

This all sounds awfully strict, but when you consider that 800 students have to do each an individual transition exam in 1.5 months time, you might understand the strictness a little better.

We often get e-mails from PM-students who do not feel ready for their exam, and in the end score an 8 out of 10. Consider, that you have practiced a whole year for this and that you have really progressed. Your game doesn't deteriorate if you haven't been able to practice for a week, because you were a board member during a tour in Scotland.

- The transition exams PM1->PM2 and PM2->PM3 last 15 minutes. After this the jury will discuss your playing and you will be told what they thought of it. Pianists will get an extra 5 minutes, because their duo qualities will also be tested.
- During your transition PM2->PM3 the committee will judge whether your playing will be on entrance-exam level the next year.
- The final exam PM3 is public and lasts 25 minutes (30 minutes for pianists). After this there will also be a discussion and you will get a grade.



7) The Academy of Creative and Performing Arts (ACPA)

PM is a program developed in 2001 by ACPA, the Academy of Creative and Performing Arts.

ACPA focusses on the following things:

- Supervising and facilitating promotions in the Arts
- Providing education:
 - Practicum Musicae (PM)
 - Practicum Artium (PA): practical subjects at the Royal Academy of Art (KABK)
 - Separate theoretical electives (more about this in 4. Theory)

If you are interested in the Academy of Arts:

Check the website: www.universiteitleiden.nl/geesteswetenschappen/academie-der-kunsten

8) Contact us and your fellow students

In Teams there is a document in which you can put your data, so other students can contact you, if you don't want this anymore, take your data out of the document.

You can also use Microsoft Teams to contact your fellow students.

Also sign up for the Practicum Musicae-Facebookgroup, interesting things will be posted regularly: <https://www.facebook.com/groups/175133183256502/>

Do you have further questions about Practicum Musicae, the Royal Conservatoire or ACPA? Please contact the PM coordinator: PM@koncon.nl.

Epilogue

We wish you a tremendously interesting period at the KC and PM!

Kind regards,
The ACPA-team